



*Excellence • Innovation • Discovery*

**AUTHORIZATION FOR DIRECT PAYROLL DEPOSIT**

HUMAN RESOURCES

If the account to which you wish to have your pay deposited is a **CHEQUING ACCOUNT**, please attach a blank voided cheque to this form and sign below.

For **ACCOUNTS OTHER THAN CHEQUING**, the following information must be provided and verified by your bank.

Name, Address & Verification Stamp of Financial Institution															
TRANSIT				-	BANK				-	ACCOUNT NUMBER					

\_\_\_\_\_  
MSVU EMPLOYEE'S SIGNATURE

\_\_\_\_\_  
EMPLOYEE/STUDENT #

\_\_\_\_\_  
MSVU EMPLOYEE'S NAME (PLEASE PRINT)

\_\_\_\_\_  
DATE

Direct Deposit is mandatory. Please return all completed forms to the attention of the Payroll Office.